



ST. XAVIER'S COLLEGE MAHUADANR

Estd:2011. Affiliated to Nilamber-Pitamber University, MedininagarNPU/R/953/11

P.O- Mahuadanr, Dist.Latehar, Jharkhand 822119

Accredited with 'B' Grade by NAAC

AISHE-C-42763 ISO-9001:2015

Phone: 08986638271/08987890754 Email:sxcmdanr@gmail.com website:www.sxcm.co.in

Date: 21stFebruary 2022

NOTICE

IQAC MEETING

Date: 23rd February 2022

Time: 10.30 a.m.

Venue: IQAC office

AGENDA:

1. Online Courses
2. Environmental Activities
3. Health Counselling & Awareness Programs
4. Gender-related activities
5. MoU
6. District Green Champion Award
7. Annual Auditing Matrix
8. Incentives to teaching staff for presenting research papers and completing of Ph.D
9. Awards and Prizes

Coordinator
Sr. Kaslin Juliet SAL

COORDINATOR
Internal Quality Assurance Cell
St.Xavier's College, Mahuadanr
Latehar, Jharkhand - 822119

Chairperson
Dr. Fr. M.K. Joseph SJ

Principal
St.Xavier's College
Mahuadanr



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MINUTES OF THE IQAC MEETING

Held on 23-02-2022

Time: 10.30 am

Venue: IQAC Office

Agenda:

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3. Health Counselling & Awareness Programs
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9. Awards and Prizes

Members Present:

Dr. Fr. M.K. Jose SJ- Chairperson

Mr. Md Zafer Aqubal - Head of Physics Department

Mr. Shashi Sheker- Faculty, Department of Botany

Ms. Maxentius Kujur - Head of Economics Department

Sr. Chandrodaya - Faculty, Department of English

Ms. Surabhi Sinha - Faculty, Department of Commerce

Mr. Soaib Akhter - Alumni representative

Ms. Aquina Toppo - Alumni representative

Mr. Ankit Toppo - Student representative

Ms. Pragati Kujur - Student representative

Mr. Md. Tanweer Ahmad - Community representative

Mr. Nandlal Mehta - Industry representative *Nandlal Mehta*

Sr. Kaslin Juliet - IQAC Coordinator & Head of Botany Department *Kaslin*

The meeting began with prayer.

The minutes of the last meeting held on 24th November 2021 were read and passed after a brief discussion.

Agenda points taken for discussion

1. Online Courses:

With online webinars and courses becoming more feasible, it is advisable to encourage students and faculty members to enroll in such programs. HoDs will take responsibility for informing both students and staff about upcoming webinars and courses.

2. Environmental Activities:

To foster a critical understanding of current and future environmental issues, it was decided to provide environmental education. This initiative aims to empower students to educate others about these problems and encourage local communities to preserve and enhance the environment through informed decisions and sustainable lifestyles.

3. Health Counseling & Awareness Programs:

Conducting health education programs can equip adolescents with functional health knowledge, helping them develop healthy attitudes, beliefs, and skills for lifelong well-being. The decision was made to promote awareness of healthy living through various activities and programs in the college and surrounding villages.

4. Gender-Related Activities:

To ensure gender responsiveness among students and staff, Gender and Development (GAD) activities will be organized. These activities aim to foster awareness that all genders have equal rights and benefits and should be treated equitably.

5. MoU:

Collaborating with other colleges through Memoranda of Understanding (MoUs) can enhance educational activities. The decision was made to establish MoUs with higher educational institutions to facilitate various activities, including field trips, faculty exchanges, online webinars, and skill-based programs.

6. District Green Champion Award:

Recognizing the college's environmental efforts, reports will be submitted to the Mahatma Gandhi National Council of Rural Education (MGNCRE) for evaluation and feedback. This initiative aims to contribute to the development of green initiatives within the college.

7. Annual Auditing Matrix:

The IQAC will prepare an annual Auditing Matrix for various auditing purposes. Different committees will be assigned to work on this matrix.

8. Incentives for Teaching Staff:

Incentives, such as cash prizes, will be provided to teaching staff for presenting research papers and completing Ph.D. This initiative aims to boost morale and job satisfaction among the faculty.

9. Awards and Prizes:

To acknowledge student talents, various literary activities, sports, and cultural events will be conducted. Different committees will be assigned specific roles in organizing these events.

The meeting concluded at 12.00 noon with the Chairperson thanking the members for their valuable time, suggestions, and commendations.



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ACTION TAKEN REPORT OF THE MEETING

HELD ON 23rd FEBRUARY 2022

- Students and faculty members were encouraged to enroll in online courses.
- Initiatives were launched to impart environmental education, fostering a critical understanding of current and future issues. Activities related to the environment were also initiated.
- Health education programs were conducted throughout the year to equip adolescents with functional health knowledge and cultivate healthy attitudes, beliefs, and skills. Memoranda of Understanding (MoUs) were established with hospitals.
- The Gender Equity cell was tasked with organizing Gender and Development (GAD) activities to instill the understanding that all genders have similar rights and benefits.
- Several colleges were requested to establish functional MoUs for conducting field trips, faculty exchanges, online webinars, and skill-based programs.
- To achieve the District Green Champion Award from Mahatma Gandhi National Council of Rural Education (MGNCRE), the necessary data was submitted.
- Committees were appointed for auditing purposes, and their findings were reviewed and approved by the Principal.
- Cash awards were provided to faculty and non-teaching staff to motivate them to excel in their responsibilities.
- The names of the best students were gathered for recognition in various categories to enhance their educational quality.

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Sr. Kaslin Juliet SAL

Principal

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