



# ST. XAVIER'S COLLEGE MAHUADANR

Estd:2011. Affiliated to Nilamber-Pitamber University, MedininagarNPU/R/953/11

P.O- Mahuadanr, Dist.Latehar, Jharkhand 822119

Accredited with 'B' Grade by NAAC

AISHE-C-42763 ISO-9001:2015

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Date: 9<sup>th</sup> November 2020

## NOTICE

### IQAC MEETING

Date: 13<sup>th</sup> November 2020

Time: 11.00 a.m.

Venue: Zoom Meet

#### Agenda:

1. Quality Audits
2. Offline to On-line
3. MOU
4. Construction of basketball court
5. NIRF ranking participation
6. Discussion on National Education Policy (NEP) 2020 for implementation
7. FDP on Documentation of IQAC

Coordinator

Sr. Kaslin Juliet SAL

Chairperson

Dr. Fr. M.K. Joseph SJ

**COORDINATOR**  
Internal Quality Assurance Cell  
St.Xavier's College, Mahuadanr  
Latehar, Jharkhand - 822119

*Principal*  
St.Xavier's College  
Mahuadanr



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## MINUTES OF THE IQAC MEETING

Held on 13-11-2020

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### Members Present:

Dr. Fr. M.K. Jose SJ- Chairperson

Dr. Pyari Kujur - Head of Kurukh Department

Mr. Md Zafer Aqubal - Faculty, Department of Physics

Mr. Binay Kumar Yadav - Head of Chemistry Department

Ms. Shalini Bara - Faculty, Department of Botany

Ms. Anjna Ekka - Faculty, Department of Mathematics

Mr. Soaib Akhter - Alumni representative

Ms. Aquina Toppo - Alumni representative

Mr. Ankit Toppo - Student representative

Ms. Pragati Kujur - Student representative

Mr. Md. Tanweer Ahmad - Community representative

Mr. Nandlal Mehta - Industry representative *Nandlal Mehta*

Sr. Kaslin Juliet - IQAC Coordinator & Head of Botany Department *Kaslin*

The meeting began with prayer.

The minutes of the last meeting held on 16<sup>th</sup> July 2020 were read and passed after a brief discussion.

### **Agenda points taken for discussion:**

#### **1. Quality Audits:**

To maintain quality audits of various capacities within the college, it was decided to conduct Green, Energy, Gender, and Environmental Audits by an external agency.

#### **2. Offline to Online:**

The decision was made to shift various academic activities, such as teaching, paper setting, examination, and evaluation, from offline to online mode since the onset of the COVID-19 pandemic.

#### **3. MOU:**

New Memoranda of Understanding (MoUs) will be pursued with different reputable organizations during this academic year to secure funds, facilitate faculty exchange, and undertake projects.

#### **4. Construction of Basketball Court:**

Responding to the sports committee's request, the modification of the playground will be initiated. This includes the construction of a basketball court, a major request from students. The Principal agreed, stating that funds would be raised for this purpose, and the construction can be completed within this academic year.

#### **5. NIRF Ranking Participation:**

The college, having waited for a long time, decided to participate in the National Institutional Ranking Framework (NIRF). The IQAC will keep track of the NIRF website to know the application timeline and upload the required data.

## 6. Discussion on National Education Policy (NEP) 2020 for Implementation:

In light of the new National Education Policy (NEP) 2020, it was decided that all staff members should update themselves. Webinars on the "Implementation of National Education Policy (NEP) 2020" will be attended by the entire faculty. The Principal has a special invitation to attend a Jharkhand State-level workshop organized by the higher education department of the Jharkhand Government.

## 7. FDP on Documentation of IQAC:

Acknowledging the importance of documentation for reporting to NAAC, a webinar on the "Importance of Documentation" will be conducted.

The meeting concluded at 12.30 p.m. with the Chairperson thanking the members for their valuable time, suggestions, and commendations.



IQAC Coordinator

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Chairperson

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## ACTION TAKEN REPORT OF THE MEETING

HELD ON 13<sup>th</sup> NOVEMBER 2020

- Initiating Green, Energy, Gender, and Environmental Audits is underway, with plans to seek approval from an external agency.
- Teachers have adopted online modes for teaching, paper setting, examinations, and evaluations.
- Preparation and submission of a draft for new Memoranda of Understanding (MoUs) with three reputable organizations, covering funds, faculty exchange, and projects, were sent to the respective institutions.
- The commencement of constructing a basketball court, supported by HJES funds, has been initiated.
- Data submission to NIRF authorities for ranking and quality enhancement has been completed.
- To facilitate the implementation of the National Education Policy (NEP), faculty members attended orientation programs conducted by the university and management.
- Experts were invited to conduct webinars on the importance of documentation.

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Sr. Kaslin Juliet SAL

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