



ST. XAVIER'S COLLEGE MAHUADANR

Estd:2011. Affiliated to Nilamber-Pitamber University, MedininagarNPU/R/953/11
P.O- Mahuadanr, Dist.Latehar, Jharkhand 822119
AISHE-C-42763 ISO-9001:2015

Phone: 08986638271/08987890754 Email:sxcmadanr@gmail.com website:www.sxcm.co.in

Date: 9th July 2018

NOTICE

IQAC MEETING

Date: 11th July 2018

Time: 10.30 a.m.

Venue: IQAC office

Agenda:

1. Re-composition of IQAC 2018
2. Orientation program for the Freshers
3. Introduction of CBCS
4. Review of suggestions
5. Academic Calendar
6. Orientation program for new Staff
7. Ph.D. registration of non-Ph.D. faculties

Coordinator

Sr. Kaslin Juliet SAL

COORDINATOR
Internal Quality Assurance Cell
St.Xavier's College, Mahuadanr
Latehar, Jharkhand - 822119

Chairperson

Dr. Fr. M.K. Joseph SJ

Principal
St.Xavier's College
Mahuadanr



ST. XAVIER'S COLLEGE MAHUADANR

Estd: 2011. Affiliated to Nilamber-Pitamber University, Medininagar NPU/R/953/11

P.O- Mahuadanr, Dist.Latehar, Jharkhand 822119

AISHE-C-42763 ISO-9001:2015

Phone: 08986638271/08987890754 Email:sxcmdanr@gmail.com website:www.sxcm.co.in

MINUTES OF THE IQACMEETING

Held on 11-07-2018

Time: 10.30 am

Venue: IQAC Office

Agenda:

1. Re-composition of IQAC 2018
2. Orientation program for the Freshers
3. Introduction of CBCS
4. Review of suggestions
5. Academic Calendar
6. Orientation program for new Staff

Members Present for the meeting:

Dr. Fr. M.K. Jose SJ- Chairperson

Dr. Sanjay Bara - Head of History Department

Dr. Pyari Kujur - Head of Kurukh Department

Dr. Vibha Alpna Kujur - Head of Hindi Department

Mr. George Samuel Kisku - Faculty, Department of English

Mr. Binay Kumar Yadav - Head of Chemistry Department

Ms. Aalia Nadhim - Alumni representative

Mr. Hemant Minj - Student representative

Ms. Kushbhu Kumari - Student representative

Mr. Md. Tanweer Ahmad - Community representative

Sr. Kaslin Juliet - IQAC Coordinator & Head of Botany Department

Members Absent for the meeting:

Mr. Soaib Akhter - Alumni representative

Mr. Nandlal Mehta - Industry representative

The meeting began with prayer.

The minutes of the last meeting held on 9th March 2018 were read and passed after a brief discussion.

Agenda points taken for discussion:

1. Re-composition of IQAC 2018:

The chairperson welcomed the new members of IQAC.

2. Orientation program for the Freshers:

- It was resolved that a one-week orientation program be conducted for the new students.
- To analyze the strengths and weaknesses of the newcomers/freshers, it was resolved to hold a quality concept level test after the bridge course.

3. Introduction of CBCS:

It was resolved to invite an expert professor from St. Xavier's College, Ranchi, to conduct an orientation program for all staff members regarding CBCS.

4. Review of suggestions:

It was resolved that the IQAC cell will collect students' suggestions quarterly to address their grievances promptly.

5. Academic Calendar:

The Academic calendar was approved by all IQAC members.

6. Orientation program for new Staff:

It was resolved to conduct an orientation program for new staff to familiarize them with the vision, mission, and activities of the college.

7. Ph.D. registration of non-Ph.D. faculties:

Faculty members are encouraged to enroll in Ph.D. studies while actively engaged in teaching.

The meeting concluded at 11:30 am, with the Chairperson thanking the members for their valuable time, suggestions, and comments.



IQAC Coordinator

COORDINATOR
Internal Quality Assurance Cell
St.Xavier's College, Mahuadanr
Latehar, Jharkhand - 822119



Chairperson

Principal
St.Xavier's College
Mahuadanr



ST. XAVIER'S COLLEGE MAHUADANR

Estd:2011. Affiliated to Nilamber-Pitamber University, MedininagarNPU/R/953/11

P.O- Mahuadanr, Dist.Latehar, Jharkhand 822119

AISHE-C-42763 ISO-9001:2015

Phone: 08986638271/08987890754 Email:sxcmdanr@gmail.com website:www.sxcm.co.in

ACTION TAKEN REPORT OF THE MEETING

HELD ON 11th JULY 2018

- The IQAC was restructured in 2018 to facilitate the processing of NAAC accreditation.
- New students underwent a one-week orientation program, including a quality concept-level test, to assess their strengths and weaknesses.
- Dr. Vinod Bilung, an esteemed professor and Registrar from St. Xavier's College, Ranchi, was invited to conduct an orientation program for all staff members regarding CBCS.
- Students were informed about suggestion boxes placed in the corridor to gather their feedback and suggestions.
- Heads of Departments (HoDs) meetings were convened to gather accurate data on department programs for the finalization of the academic calendar.
- An orientation program was organized for new staff members to familiarize them with the college's vision, mission, and activities.
- Faculty members were granted No Objection Certificates (NoCs) to apply for their Ph.D. programs.

IQAC Coordinator

Sr. Kaslin Juliet SAL

COORDINATOR
Internal Quality Assurance Cell
St.Xavier's College, Mahuadanr
Latehar, Jharkhand - 822119

Principal

Dr. Fr. M.K. Joseph SJ

Principal
St.Xavier's College,
Mahuadanr