



ST. XAVIER'S COLLEGE MAHUADANR

Estd: 2011. Affiliated to Nilamber-Pitamber University, Medininagar NPU/R/953/11

P.O- Mahuadanr, Dist. Latehar, Jharkhand 822119

Accredited with 'B' Grade by NAAC, Recognized by UGC

AISHE-C-42763

ISO-9001:2015

Phone: 9508440233/6207249298 Email: sxcmadanr@gmail.com website: www.sxcm.co.in

INTERNSHIP POLICY

St. Xavier's College Mahuadanr offers structured, short-term internships to students. These internships are supervised and often focused on specific tasks or projects with defined time frames. The aim is to make the internship meaningful and mutually beneficial for both the intern and the organization. The primary goal is to provide students with a glimpse into the corporate world before they step into it.

Objectives

- Explore career alternatives before graduation.
- Integrate theory and practice.
- Assess interests and abilities in their field of study.

Duration

In addition to a one-year degree course, students are required to complete a 10-week internship.

Duties and Responsibilities

- Fulfill tasks assigned by a supervisor.
- Perform clerical duties.
- Manage social media accounts.
- Handle or plan events.
- Engage in job shadowing.
- Learn technical skills related to the institution.

Scope

- Apply theoretical knowledge in the real world.
- Expand transferable skills.
- Develop professional connections.
- Acquire skills specific to the profession.
- Enhance oral and written communication skills.
- Strengthen skills to collaborate with people from diverse backgrounds.
- Cultivate leadership skills.
- Develop skills to understand work culture and navigate formal and informal networks.

Principal

St. Xavier's College
Mahuadanr