



# ST. XAVIER'S COLLEGE MAHUADANR

Estd: 2011. Affiliated to Nilamber-Pitamber University, Medininagar NPU/R/953/11

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Accredited with 'B' Grade by NAAC

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## Continuous Internal Assessment (CIA)

St. Xavier's College has devised a well-structured and systematically implementable internal evaluation policy dedicated to the assessment and enhancement of educational quality. The evaluative instruments and assessment approaches are meticulously crafted to ensure continual and thorough evaluation of learner performance. The College strictly adheres to the evaluation norms set by the Nilamber-Pitamber University, to which it is affiliated.

1. Internal evaluation methods comprehensively cover all aspects of learner development.
2. The institutional evaluation structure is characterized by impartiality, transparency, authenticity, and accessibility.
3. Each department adopts both general and program-specific procedures for evaluation and assessment, aiming to identify learning gaps, design remedial programs, and ensure academic and personal success.
4. Evaluation and assessment encompass both scholastic and co-scholastic aspects.
5. Formative and summative assessments are conducted to collect cumulative and terminal performance data.
6. Internal evaluation serves as conduits for conveying teacher and student feedback.
7. Teachers employ various techniques, such as oral question-answer sessions, assignments, homework, graphical representation, problem-solving sessions, quizzes, student seminars, and field trips, to assess and ensure learner participation in learning activities.
8. Surprise written tests, group discussions, and module-wise examinations involving multiple-choice questions, fill-in-the-blanks questions, short-answer questions, and essay questions facilitate the assessment of learners' knowledge, understanding, application, analysis, synthesis, evaluation, and creativity.
9. Self-assessment and peer assessment are actively encouraged.
10. A model examination is conducted at the end of each semester, incorporating very short answer questions, paragraph questions, and essay questions.
11. A well-organized internal assessment system is implemented, where attendance contributes 5 marks, assignments contribute 2 marks, class tests contribute 4 points, and the model exam contributes 4 points. The total marks obtained are divided by the maximum possible marks, multiplied by 100 to calculate the overall percentage, which determines the grade.
12. Grievances related to internal marks are promptly addressed and resolved.
13. Teachers utilize informal methods such as observation and personal discussions to analyze and enhance the life skills of learners.
14. Practical works, project works, and creative writing assignments assess and ensure the application of subject knowledge in practical situations.
15. NSS serves as a platform to analyze and improve the social commitment of learners.
16. Club activities are designed to evaluate and nurture various skills and talents of learners.

St. Xavier's College actively promotes assessment and evaluation procedures that cater to the diverse facets of learner development, and appropriate actions are taken based on evaluations, including remedial coaching, provision of simplified notes, personal counseling, and troubleshooting sessions.

  
Principal  
St. Xavier's College  
Mahuadanr